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## Art Education 5797.04

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From Steele, Rachel <steele.682@osu.edu>

Date Wed 11/20/2024 12:47 PM

To Pace, Lauren <pace.162@osu.edu>; wilson, gloria j. <wilson.5325@osu.edu>; Kletchka, Dana <kletchka.1@osu.edu>

Cc Podalsky, Laura <podalsky.1@osu.edu>; Vankeerbergen, Bernadette <vankeerbergen.1@osu.edu>; Hilty, Michael <hilty.70@osu.edu>; Neff, Jennifer <neff.363@osu.edu>; Steele, Rachel <steele.682@osu.edu>

Good afternoon,

On Wednesday, Nov. 6th, the Arts and Humanities 2 Subcommittee of the ASC Curriculum Committee reviewed a new course proposal for Art Education 5797.04.

The Subcommittee declined to vote on the course at this time, as they would like the following points addressed:

- a) The Subcommittee extends their appreciation to the department for their work on this proposal and understands the time constraints for the course to be offered in SU25. They look forward to re-evaluating the course as soon as the department is able to address the feedback below.
- b) The Subcommittee asks that the department contact the Department of History of Art to obtain a concurrence for this course. Furthermore, the Subcommittee recommends that the department make the Knowlton School of Architecture aware of the program, as it may be of interest to some of their students.
- c) The Subcommittee requests that the department provide additional information regarding **all** of the course's assignments, with special attention to the following:
  - i) The Subcommittee asks that the department specify the length and format (presentation, paper, multi-media project, etc.) of the final project.
  - ii) Given the brief timeframe of the course, the Subcommittee asks that the department give more information on how the pacing of the "Critical Museum Visitor Analysis" paper will be addressed, especially considering the time abroad and the short time between students' return and the end of the course. They also ask that the assignment description and the course calendar note the due date for this assignment so that the subcommittee has better idea of the amount of work students will be doing for this section of the course.
- d) The Subcommittee asks that the department provide a clearer picture of the instructional time in the course, with special attention to the following:
  - i) The Subcommittee asks that the department clarify on the syllabus and the Credit Hour Rationale the planned term length for the course. The syllabus (p. 1) indicates only the 10 proposed travel days, while the Course Schedule (pp. 9-11) outlines the plan for Weeks 1 & 2 as well as the 10 days of travel and one final day in Columbus; finally, the Credit Hour Rationale outlines a plan for 6 weeks, including 4 weeks "pre-trip".
  - ii) The Subcommittee requests that the department detail on the syllabus the days/times for the pre-trip class meetings, as they are unsure how many days/week the class will meet during these times.
  - iii) The Subcommittee asks that the department work with Assistant Dean Bernadette Vankeerbergen to revise the Credit Hour Rationale document, as the current materials are unclear and do not give the Subcommittee a straightforward picture of the days/times of the different types of instruction, especially in regard to the pre-trip class meetings.
- e) The Subcommittee notes that the syllabus requires students to use software applications (Slack, WeChat, and museum-specific applications) that may not be approved by the university. The Subcommittee strongly recommends that the department reach out to the ASC Office of Distance Education for guidance on this matter. If an instructor chooses to require software that is not properly vetted, it may put them and their students at risk, thus creating liability for the university and the instructor, who may be personally responsible for any issues that arise.

- f) The Subcommittee asks that the department use the most recent version of the Student Life Disability Services Statement (syllabus, p. 5), which was updated in August 2024. The updated statement can be found in an easy-to-copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#).
- g) The Subcommittee recommends that the department use the most recent version of the Mental Health Statement (syllabus, pp. 5-6), as the name and phone number of the Suicide/Crisis hotline have changed. The updated statement can be found in an easy-to-copy/paste format on the [ASCCAS website](#).
- h) The Subcommittee recommends that the department update the Title IX statement (syllabus p. 6), as Kellie Brennan no longer works for the university. An updated statement can be found in an easy-to-copy/paste format on the [ASCCAS website](#).
- i) Assuming that all iterations of the course will include both France and Great Britain on the study tour, the Subcommittee suggests that the course title and course description in curriculum.osu.edu include Paris, as advertising this program as multi-country experience may attract additional students and better reflect the subject matter of the course.

I will return Art Education 5797.04 to the department queue via curriculum.osu.edu in order to address the Subcommittee's requests.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact Laura Podalsky (faculty Chair of the A & H 2 Subcommittee; cc'd on this e-mail), or me.

Best,  
Rachel



**Rachel Steele, MA**

(Pronouns: she/her/hers / Honorific: Ms.)

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